



UNIVERSITÄT  
BAYREUTH

**Faculty of Law, Business &  
Economics**

**Dean of Studies  
Business & Economics**

Prof. Dr. F. Sommer • LS BWL XII • 95440 Bayreuth

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To all participants of in-class courses in  
Business and Economics

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### **Leaflet: Important information and rules of conduct for in-class courses**

Dear Student,

For the winter semester 2021/2022, the University of Bayreuth has adopted a teaching concept that builds on in-class courses with an accompanying digital program. The courses that are held in-class are subject to maximum personal responsibility for everybody. As the teaching staff, we see you as mature and responsible students. Please observe the organizational and behavioral instructions and follow them strictly! Only if the implemented hygiene concept is followed-upon strictly, permanent in-class teaching is conceivable at all. If instructions are not followed and/or infection rates rise to a critical level, we might be forced to switch back to a fully digital model. Please help us to avoid this step. Only together can we achieve this goal.

Especially in the context of in-class courses, we rely on you to carefully consider the following points:

1. If you have been tested positive for the SARS-CoV-2 pathogen or if you show relevant symptoms (cough, cold, runny nose, watery eyes, dizziness, headache, loss of taste, fatigue), we must exclude you from the course room. This also applies if you have had contact with persons with CoViD-19 in the last 14 days. In this case, attendance on campus is strictly prohibited!
2. The "3G"-rule applies for the participation in in-class courses. You are therefore only allowed to participate if you have been vaccinated or have recovered or can present a current negative test. In this regard (as with point 1), please observe the requirements of the [Corona Handbook](#) of the University of Bayreuth.
3. Consult the respective e-learning course to check out whether registration is required for attendance of in-class courses in advance due to limited space (especially via cmlife) and, if necessary, register. Do not appear in the lecture hall if registration is no longer possible because all seats are fully booked! In this case, you will have to resort to the digital accompanying program, e.g., as a stream.
4. Put on a medical mask before entering the course room or the university building and keep it on during the courses.
5. If possible, keep a distance of at least 1.5 m from other people.

6. In course rooms, especially lecture halls, with fixed seating, the seats that may be used are clearly marked. Please sit only in these marked seats. In other rooms, seating will be arranged to ensure reasonable spacing. No queues are allowed to form at the entrance to the course room. If people are already waiting in line, you must wait a reasonable distance away until the line is shorter.
7. Move to the event room early. Be sure to avoid queuing and crowding at the entrance to each course room (as you would anywhere on campus, of course).
8. Register before entering the course room. To do so, scan the attached QR code using a suitable scanner. We recommend that you install the UniNow app beforehand, which makes registration a little more convenient than with the web application. However, the installation is of course optional.
9. Wash your hands thoroughly with soap (about 30 seconds) shortly before entering the course room. Please note that you should not stand up (e.g., to go to the toilet) during the course session.
10. Only touch your own seat and table.
11. Unless the lecturer expressly permits it, do not come to the front to ask individual questions before or after the course session.
12. Also pay attention to the minimum distance and the prohibition of group formation when leaving the room.

If the rules of conduct are violated, all teaching staff at the University of Bayreuth must call security immediately. If necessary, the police must be called in.

Despite these difficult conditions, we firmly expect a rewarding teaching and learning experience in the winter semester 2021/2022. We look forward to welcoming you back in person.

Best regards,

Friedrich Sommer